



NOTICE OF MEETING

Meeting:	Overview and Scrutiny Committee
Date and Time:	Tuesday 14 June 2022 7.00 pm
Place:	Council Chamber
Enquiries to:	Committee Services committeeservices@hart.gov.uk
Members:	Dorn (Chairman), Axam, Butcher, Butler, Coburn, Davies, Engström, Farmer, Smith, Wildsmith and Woods

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY
FLEET, HAMPSHIRE GU51 4AE

AGENDA

This Agenda and associated appendices are provided in electronic form only and are published on the Hart District Council Website.

Please download all papers through the Modern.Gov app before the meeting.

- At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- The Chairman will announce that this meeting will be recorded and that anyone remaining at the meeting had provided their consent to any such recording.**

1 CYBER SECURITY TRAINING

To receive a presentation for the Business Improvement & IT Client supported by Consultant specialist and the IT manager from Copeland Borough Council explaining the direction of travel that the Council is to proposing to follow to refresh its approach to cyber security. This supplements the report that is to be considered by Cabinet at its meeting on 9 June 2022.

2 ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman.

3 MINUTES OF PREVIOUS MEETING

The minutes of the meeting of 19th April 2022 are attached to be confirmed and signed as a correct record.

4 APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members*.

***Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

5 DECLARATIONS OF INTEREST

To declare disclosable, pecuniary and any other interests*.

***Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they may have an interest to declare.

6 CHAIRMAN'S ANNOUNCEMENTS

7 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

Anyone wishing to make a statement to the Committee should contact Committee Services at least two clear working days prior to the meeting. Further information can be found [online](#) .

8 NOMINATIONS TO SERVICE BOARDS, PLANNING SCRUTINY PANEL, AND HOUSING COMPANY SCRUTINY

9 CABINET WORK PROGRAMME (Pages 3 - 5)

To note the Cabinet Work Programme.

10 OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 6 - 9)

To consider and amend the Overview and Scrutiny Work Programme.

Date of Publication: Monday, 6 June 2022

CABINET

KEY DECISIONS/ WORK PROGRAMME, AND EXECUTIVE DECISIONS MADE

June 2022 (updated 06.06.22)

Cabinet is required to publish its Key Decisions and forward work programme to inform the public of issues on which it intends to make policy or decisions. The Overview and Scrutiny Committee also notes the Programme, which is subject to regular revision.

Report Title	Outline/Reason for Report/Comments	Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)	* This item may contain Exempt Information
Website Development	To seek Cabinet approval to release funds from the Digital reserve to secure agency staff to accessibility check documents published on our website	Jun 22		TC	JCX	
Whistleblowing Policy	To seek approval of the reviewed and updated Whistleblowing Policy	Jul 22		RQ	CS	
UK Shared Prosperity Fund	To seek Cabinet approval on ways to spend the allocated share of the UK Prosperity Fund	Jul 22		DN	JCX	
Odiham and North Warnborough Conservation Area Appraisal	To endorse the CA appraisal for planning/development management purposes	Jul 22 TBC		GC	P	
Outside Bodies	To approve representation from the Council on identified outside bodies	Jul 22		DN	ALL	
Odiham Common Management Plan	For Members to adopt the Odiham Common Management Plan	Jul 22		DN	P	

Report Title	Outline/Reason for Report/Comments	Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)	* This item may contain Exempt Information
Cycle and Car Parking Standards	To approve the Technical Advice Note on Cycle and Car Parking Standards	Jul 22		GC	P	
The Swan Inn, North Warnborough	To seek Cabinet approval for cost projection and next steps	Jul 22				
Quarterly Performance Plans	To seek Cabinet approval for reports on performance data	Jul 22 Oct 22 Jan 23 Apr 23		DN	ALL	
Revenue and Capital Outturn 2022/2023	Post consideration by Overview & Scrutiny Committee, to consider the Annual report on outturn	Aug 22		JR	F	
Treasury Management 2021/22 (Half Year Report)	Post consideration by Overview & Scrutiny Committee, to consider a Half Year review report on Treasury Management Strategy 2021/22	Aug 22 Jan 23		JR	F	
Medium Term Financial Strategy and Capital Strategy, Treasury Management Strategy Statement and Asset Management Plan	Post consideration by Overview & Scrutiny Committee, to consider the Council's Medium-Term Financial Strategy position and future Capital Strategy, Treasury Management Strategy Statement and Asset Management Plan	Sep 22		JR	F	

Note 1

A “key decision” means an executive decision which, is likely to -

- a) result in Council incurring expenditure or the making of savings which amount to £30,000 or 25% (whichever is the larger) of the budget for the service or function to which the decision relates; or
- b) be significant in terms of its effects on communities living or working in an area comprising two or more wards within the area of the district of Hart.

Note 2

Cabinet Members

DN	Leader	TCI	Digital	RQ	Commercialisation (Cn) and Corporate Services	SB	Community (Cy)
TCO	Regulatory	AO	Environment	JR	Finance	GC	Place

Note 3

Service:

JCX	Joint Chief Executive	CS	Corporate Services	P	Place Services
CSF	Community Safety	PP	Planning Policy	TS	Environmental & Technical Services
F	Finance	H	Community Services		
SLS	Shared Legal Services	MO	Monitoring Officer		

Note 4

* **This item may contain Exempt Information** - Regulation 5 of the Local Authority (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

EXECUTIVE DECISIONS

June 2022	OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME					
Issue and Description of Topic	Current Position Objective	Original Due Date	Revised Date	Resources Required	Contact	*This item may contain Exempt Information
Cyber Security Seminar	Seminar and presentation for all Members.	June 22		Presentation	Joint Chief Executive	Yes
Quarterly Budget Monitoring	Quarterly update on emerging outturn position.	Jul, Oct 22 and Jan 23		Report	Head of Corporate Service	
Revenue and Capital Outturn 2022/2023	To consider the Annual Report on 2021/22 outturn (July 22) and the draft 2022/23 outturn (Feb 23) before consideration by Cabinet.	Jun 22 & Feb 23	July 22 & Feb 23	Report	Head of Corporate Services	
Parish Flood Forum (PPF)	Update from PFF	Jul 22 & Dec 23		Brief Summary		
Annual Review Letter 2022/23	This annual review from the Ombudsman covers: <ul style="list-style-type: none"> • the complaints and enquiries received in the period • the decisions made in the period 	Aug 22		Report	Joint Chief Executive	

	<ul style="list-style-type: none"> compliance with the recommendations recorded during the period 					
Corporate Risk Register (half-year review)	To review the content of the Corporate Risk Register.	Aug 22 & Mar 23		Report	Audit Manager	
Service Panel reviews	Feedback from Members of the Service Panel for the four service areas: Community, Corporate, Environment and Technical and Place Services.	Aug 22, Nov 22& Feb23		Feedback and written notes.	Heads of Service	
Medium Term Financial Strategy and Capital Strategy, Treasury Management Strategy Statement and Asset Management Plan	To comment on the annual reports setting out the Council's Medium-Term Financial Strategy position and future Capital Strategy, Treasury Management Strategy Statement and Asset Management Plan, prior to consideration by Cabinet.	Oct 22 & Jan 23		Report	Head of Corporate Services	
Multi Agency Flood Forum (MAFF)	Update from the bi-annual meeting of multi-agencies.	Oct 22 & Apr 23		Minutes only		
Draft Council Budget	To make comments on the draft 2022/23 Council Budget prior to consideration by Cabinet and adoption by Council.	Jan 23		Report	Head of Corporate	

Service Panel reviews	Feedback from Members of the Service Panel for the four service areas: Community, Corporate, Environment and Technical and Place Services.	Aug 22, Nov 22& Feb23		Feedback and written notes.	Heads of Service	
Possible future Items for O&S to consider						
Odiham Commonwealth Management Plan	To review the proposed Odiham Common Management Plan (see Cabinet work programme).	Jul 22				
Development Management, Peer review	To receive an annual update report	Dec 22		Head of Service/Planning Review Scrutiny Panel		
CIL Adoption	This will not at this time be progressed until such times as the future of CIL and S106 is clarified through the Planning Bill currently before Parliament. This is unlikely to occur until late in 2023.					
Annual On-Street Parking report	To review the final annual report before the highway agency is transferred to Hampshire County Council.	Mar 23				
County Deal	Update			All Member Presentation		

Hart House Company	Annual Review by O&S Scrutiny Panel					
Local Plan	There are no proposals currently to review the Local Plan itself, but the Committee could receive the annual planning policy monitoring report	Dec 22		Report	Head of Service.	

Items in red are those items are topics that could be added to the since the last Overview and Scrutiny Meeting.